

HEALTH (REGISTRATION OF PREMISES) REGULATIONS 1966 AND FOOD  
HYGIENE REGULATIONS 1974

APPLICATION FOR REGISTRATION OF PREMISES

I/We the undersigned, hereby apply to have the premises outlined below registered for use as indicated for the period ending 30 September 20\_\_

Name of Occupier (Company, Partnership or Proprietors name): \_\_\_\_\_

Trade Name (if different to above): \_\_\_\_\_

Address of Premises: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Address of Registered Office (if a Company): \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Director/Partner/Proprietor

Full name and address of person signing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Registration Fee \$ \_\_\_\_\_

PREMISES USED AS: (Please tick items applied for)

- |   |                                   |
|---|-----------------------------------|
| 1. Eating-house   | 3(a) Manufacture of food for sale |
| 2(a) Retail sale of cakes, sandwiches or bakers small goods | (b) Packing of food for sale      |
| (b) Delicatessen  | (c) Preparation of food for sale  |
| (c) Retail sale of meat                                     | (d) Storage of food for sale      |
| (d) Retail sale of fish                                     | 4. Storage of food for sale       |
| (e) Grocery   | 5. Mobile Food Van/Caravan        |
| (f) Retail sale of ice-cream or frozen confections          |                                   |
| (g) Retail sale of fruit or vegetables                      |                                   |
| (h) Retail sale of milk                                     |                                   |
| (i) Operation of food vending machine                       |                                   |
| (j) Auction mart where food is handled for sale             |                                   |

FOR OFFICE USE ONLY

Registration fee paid \$

(Code 82210/6615)

Receipt No:

Date:

**NOTES**

1. An eating house for licensing purposes is defined as any premises in which food is sold for consumption on those premises and, therefore, includes a refreshment room or milk bar or milk bar/dairy.
2. When any business is sold:
  - (a) The new owner/occupier must apply for the transfer of the registration certificate within 14 days -
  - (b) For the transfer there is a fee of \$50.00.
3. All Certificates of Registration expire on 30<sup>th</sup> September of each year.
4. The Certificate of Registration must be displayed conspicuously in a public part of the premises to which it relates.
5. Please return the completed form and correct fee to:-

Franklin District Council  
Private Bag 5  
Pukekohe

**Privacy Act 1993 Note:** The information requested will be used by the Environmental Health Officers of the Regulatory Team to consider your application for Registration of Premises under the Health (Registration of Premises) Regulations 1966 and Food Hygiene Regulations 1974.

The information will be held by the Franklin District Council. You have the right of access to, and may request correction of, any of the personal information provided.

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FOR OFFICE USE ONLY:

**ENVIRONMENTAL HEALTH OFFICER'S REPORT**

Date inspected:

The application is APPROVED / DECLINED \_\_\_\_\_  
Signature

Licence No: \_\_\_\_\_ Date of Issue: \_\_\_\_\_ Signed: \_\_\_\_\_